



treasury

Department:
Treasury
PROVINCE OF KWAZULU-NATAL

RE-ADVERTISEMENT
DEPUTY DIRECTOR: TRANSVERSAL CONTRACTS (24 MONTHS)
REF NO: KZNPT 19/39
SALARY LEVEL 11: R733 257.00 PER ANNUM (INCLUSIVE PACKAGE)

PURPOSE: To administer transversal contract management services.

REQUIREMENTS: An NQF Level 6 National Diploma or NQF Level 7 Degree in SCM/Law/Financial Management. A minimum of 3 years' experience of junior management in contract management and or Supply Chain Management. A valid driver's license, and in the case of persons with disabilities who are unable to personally drive, the ability to meet work related travel commitments is required.

KEY RESPONSIBILITIES: Manage Demand Management Services. Monitor Acquisitions Management Services. Manage the performance of transversal Contracts. Manage the component

COMPETENCIES, KNOWLEDGE AND SKILLS: Detailed knowledge of public sector, Local government and public/private entities system and relevant legislation/statutes, including the Constitution, Public Management Finance Act (PFMA) and Treasury Regulations, Municipal Finance Management Act (MFMA) and SCM Regulations, Preferential Procurement Policy Framework Act (PPPFA) and Regulation; Board Based Black Economic Act (BBBEE), BEE Codes of Good Practice, National Treasury Practice Notes and guidelines, KZN SCM Policy Framework, Commercial Law principles/Procedures, Administrative law, Public Service Regulatory Framework.

Computer literacy, Presentation, Interpersonal relations, Analytical and quantitative, Interpretation of legislation, Project planning and management, Research, Policy analysis and development, Decision making, Report writing, Supervisory, Conflict management, Management, Financial management, Risk management, Negotiation skills, Communication, Facilitation, Legal administration, Strategic planning, Driving, People management.

Enquiries: Mr NAM Sphengane (033) 897 0428

Closing date: 23 August 2019

Preference will be given to African males, African females and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed

Applicants with foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

Applications must be submitted on the prescribed application form, Z83, available from any Public Service Department and must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae. Applications that do not comply with these instructions will not be considered.

Applicants must provide original Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and originally certified copies of ID and driver's license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. Where an applicant has lost a certificate, ID or driver's licence proof of application for a replacement must be attached and an affidavit explaining the loss must be attached. Applications that do not comply with these instructions will not be considered.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volume of applications received, it is not possible for the Department to acknowledge receipt of every application received and that only those that participate in the final selection processes (interviews) are notified of the outcome.

Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 for the attention of Mr. VT Mdlalose.