



treasury

Department:

Treasury

PROVINCE OF KWAZULU-NATAL

DIRECTOR: FINANCIAL REPORTING

Salary: R1 057 326 P.A

(Ref No KZN PT 20/08)

PURPOSE: To ensure the Effective and efficient management of a provincial financial reporting service in terms of legislative mandates.

REQUIREMENTS: A 3 year NQF level 7 Degree qualification in Financial Accounting or Financial Management Field. A minimum of five (5) years middle management experience in a Financial Reporting/ Accounting/Management. A valid driver's license and in the case of persons with disabilities who are unable to personally drive, proof of the ability to meet work related travel commitments is required. Computer literacy.

KEY PERFORMANCE AREAS: Ensure the preparation and consolidation of financial information for Provincial Departments and Public entities. Develop and implement financial management support strategies for Provincial Departments and Public entities. Oversee the monthly financial management reporting processes for Departments. Ensure the submission of mandatory financial information with the Province in terms of submission dates. Provide consultative support and liaison services with stakeholders. Ensure the effective, efficient and economical management and utilization of resources allocated to the component in accordance with the departmental policies.

COMPETENCIES, KNOWLEDGE AND SKILLS: Public Service Act and PSRF (Public Service Regulation Framework), PFMA (Public Management Act) and Treasury Regulations, MTEF Budget compilation and analysis, detailed knowledge of Public Sector Accounting Framework and Standards. Division of Revenue Act, Generally Recognised Accounting Practices, General Accepted Accounting principles. Computer literacy, Strategic Planning and Management, Innovative thinking, Analytical, Decisiveness, Reporting, Problem solving, Inter-personal relations, Risk Management, Human Resource Management, Financial Management, Analytical and Quantitative method tools, Project Management, Research, Policy Development, Verbal and Written communication, Conflict Management.

Enquiries: Ms. A Singh (033) 897 4549

closing date: 10 April 2020

Targeted: Females and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof together with their applications.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

Applications must be submitted on the prescribed application form, Z83, available from any Public Service Department and must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae. Applications that do not comply with these instructions will not be considered.

Applicants must provide original Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and originally certified copies of ID and driver's license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. Where an applicant has lost a certificate, ID or driver's licence proof of application for a replacement must be attached and an affidavit explaining the loss must be attached. Applications that do not comply with these instructions will not be considered.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volume of applications received, it is not possible for the Department to acknowledge receipt of every application received and that only those that participate in the final selection processes (interviews) are notified of the outcome

Applicants, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resource Management P.O. Box 3613, PIETERMARITZBURG, 3200 for the attention of Mrs Z. Ndlela.