



treasury

Department:
Treasury
PROVINCE OF KWAZULU-NATAL

DIRECTOR: TRAINING AND CAPACITY BUILDING
REF NO: KZNPT (21/18)
SALARY: 1057 326 PA (All-inclusive package)

Purpose: To manage training and capacity building for the Public Sector Financial Management in line with legislative mandates.

Requirements: A 3 year NQF Level 8 (an Honours Degree/ Post Graduate Diploma) In Financial Accounting/Management. A minimum of 5 years middle management experience in Accounting and / or Auditing/Internal Auditing or Risk Management environment. **Successful completion of the SMS Pre-Entry Certificate as endorsed by the National School of Governance, please access, please access this website for more information <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>.** A Valid Driver's license and in the case of persons with disabilities who are unable to personally drive, proof of the ability to meet work related travel commitments is required.

KEY RESPONSIBILITIES: Manage the provisioning of the rotational and generic plans, policies, systems and processes aligned to South African Institute of Chartered Accountants (SAICA) requirements. Manage, monitor and evaluate the assessment process, inclusive of feedback engagements to assessments role-players and attend to non-compliance issues. Provide and manage training relating to financial management in the Public Sector. Ensure quality assurance of the SAICA Trainee Accountant Programme in order to ensure that accreditation standards are met at all times. Manage the development and implementation of frameworks and policies for the SAICA trainee Accountant Programme.

COMPETENCIES, KNOWLEDGE AND SKILLS: Human resources prescripts and interpretation thereof □ Broad government imperatives □ Knowledge of broad transformation issues and implementation thereof □ Public Finance Management Act; □ Municipal Finance Management Act □ Public Service Code of Conduct □ National Treasury practice notes and guidelines □ KwaZulu-Natal Procurement Policy Framework □ Treasury Regulations of 2016 □ Provincial Treasury policies, practice notes and guidelines; □ Commercial Law principles/procedures; □ Public Service Regulatory Framework □ Public Sector, Local government and public entities systems □ Standards for the Professional Practice of Internal Auditing □ Advanced Public sector accounting and financial management frameworks and standards □ Generally Recognised Accounting Practices Principles □ Generally Accepted Accounting Principles □ SAICA Training Regulations □ Learner Tracking Systems and Training Contract Management System (TCMS) □ Labour Relation Act □ Basic Conditions Of Employment Act □ Skills Development Act □ MTEF and the budget process, □ Public Service Act, 1994 □ Constitution of the Republic of South Africa □ Planning frameworks relevant legislation and plans □ Public Service Regulation, 2016 □ MTEF and the budget process, □ PFMA, Treasury regulations. □ Strategic plan framework □ Annual Performance plans □ Monitoring and evaluation □ **National Treasury Strategic Planning** □ National Development Plan □ Service Delivery Framework. National and Provincial Practices Notes □ Provincial Growth and Development Plan □ Advanced MS office Applications. Analytical □ Financial management □ Leadership □ Planning □ Organizational □ Management □ Computer literacy □ Policy Analysis/development □ Interpersonal relations □ Presentation □ Problem-solving □ communication □ Project management skills □ Ability to initiate and support organizational transformation. □ Change management skills □ Advanced communication skills. □ Creativity □ Conflict management skills □ People Management □ Negotiation skills □ Stakeholder/ relationship management.

Enquiries: Ms A Singh (033) 897 4549 Closing date: 27 September 2021

Targeted: Females and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Applicants with foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

The new Z83 application form for applying for employment became effective from the 1st of January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. The Z83 must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae.

Applicants are requested to provide Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and certified copies of ID and driver's license, academic record for all

qualifications and a letter from the respective Human Resources for occupying acting positions. This information is requested to support the applicant's CV and therefore failure to provide these may lead to an applicant being disqualified.

Where an applicant has lost a certificate, ID or driver's license proof of application for a replacement must be attached and an affidavit explaining the loss must be attached.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome. Applications that do not comply with **all** these instructions **will not be considered**.

Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 or hand-delivered to 145 Chief Albert Luthuli, Pietermaritzburg, 3201 for the attention of Mrs. Z Ndlela.