



KWAZULU-NATAL PROVINCE

TREASURY
REPUBLIC OF SOUTH AFRICA

Director: Public Entities Financial Reporting

Salary: R 1 057 326 P.A.

(Ref No. KZNPT. 21/21)

PURPOSE: To ensure the effective and efficient management of a public entities financial reporting service in terms of legislative mandates.

REQUIREMENTS: A 3 year NQF level 7 qualification in Financial Accounting or Financial Management field. SMS Pre-Entry Certificate. A minimum of 5 years' middle management experience in a Financial Reporting/Accounting/Management. **Successful completion of the SMS pre entry certificate as endorsed by the National School of Governance, please access this website for more information <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>.** A valid driver's license and in the case of persons with disabilities who are unable to personally drive, the ability to meet work related travel commitments.

KEY PERFORMANCE AREAS: Ensure the preparation and consolidation of financial information for Public Entities. Develop financial management support strategies for Public Entities. Oversee the monthly financial management reporting processes for Public Entities. Ensure Audit readiness and review for the Public Entities. Provide consultative support and liaison services with Stakeholders. Manage the resources of the directorate.

COMPETENCIES, KNOWLEDGE AND SKILLS: PSRF (Public Service Regulatory Framework). PFMA Public Finance Management Act and Treasury Regulations. MTEF Budget compilation and analysis. Standards for the Professional Practices of Internal Auditing. General Recognised Accounting Principles. Generally Accepted Accounting principles. Public Service Regulations. Financial Systems. Computer literacy. Strategic Planning and Management. Innovative thinking. Analytical. Decisiveness. Report. Problem Solving. Inter-personal relations. Risk Management. Human Resource Management. Financial Management. Analytical and quantitative method tools. Project Management. Research. Policy Development. Chairing meetings. Conflict Management.

Enquiries: Ms A Singh (033) 897 4549

closing date: 27 September 2021

Targeted: Females and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Applicants with foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

The new Z83 application form for applying for employment became effective from the 1st of January 2021 and can be downloaded at www.dpsa.gov.za/vacancies. The Z83 must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae.

Applicants are requested to provide Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and certified copies of ID and driver's license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. This information is requested to support the applicant's CV and therefore failure to provide these may lead to an applicant being disqualified.

Where an applicant has lost a certificate, ID or driver's license proof of application for a replacement must be attached and an affidavit explaining the loss must be attached.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome Applications that do not comply with all these instructions **will not be considered**.

Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 or hand-delivered to 145 Chief Albert Luthuli, Pietermaritzburg, 3201 for the attention of Mrs. Z Ndlela.