



KWAZULU-NATAL PROVINCE

TREASURY
REPUBLIC OF SOUTH AFRICA

DEPUTY DIRECTOR: PROVINCIAL MOVEABLE ASSET X2

Salary: R 733 257 P.A.

(Ref No. KZNPT. 21/31)

PURPOSE: To provide the enhancement, monitoring, and enforcement of the transparent management of moveable assets to provincial and public entities in terms legislative mandates.

REQUIREMENTS: A 3 year NQF level 7 qualification in Financial Management / Accounting. A minimum of 3 years' junior management experience in asset and inventory management. A valid driver's license and in the case of persons with disabilities who are unable to personally drive, the ability to meet work related travel commitments.

KEY PERFORMANCE AREAS: Monitor the development and the implementation of asset management frameworks within Provincial Department and public Entities. Manage the improvement and implementation of asset and inventory management. Manage the provisioning of guidance and technical advice on asset and inventory management. Manage the provisioning of knowledge management and capacity development. Manage the resources of the Sub-directorate.

COMPETENCIES, KNOWLEDGE AND SKILLS: Public Finance Management Act. MTEF. Constitution of the Republic of South Africa. Planning Frameworks relevant legislation and plans. Public Service Act, 1994. National Treasury practice notes and guidelines. KwaZulu-Natal Procurement Policy Framework. Treasury Regulations. Provincial Treasury policies, practice notes and guidelines. Strategic Plan. Annual Performance Plan. Monitoring and Evaluation. National Treasury Strategic Planning. National Development Plan. Service Delivery Framework. National and Provincial Practices Notes. Provincial Growth and Development Plan. Advanced MS Office Applications. Knowledge of Accounting Frameworks related to asset inventory and management. Public Service Regulatory Framework and SCM Practices and Procedures. Public Service Regulation 2016. Communication. Computer literacy. Financial Management. Strategic planning and management. Financial management. Leadership. Management. Human resource management. Project planning and management. Analytical. Conflict Management. Business process management. Good inter-personal relations. Problem solving. Change management. Presentation. Interpersonal Relations. Policy analysis and development. Project Management.

Enquiries: Ms A Singh 033-897 4549

closing date: 27 September 2021

Targeted: African Males and African Females and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Applicants with foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

The new Z83 application form for applying for employment became effective from the 1st of January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. The Z83 must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae.

Applicants are requested to provide Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and certified copies of ID and driver's license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. This information is requested to support the applicant's CV and therefore failure to provide these may lead to an applicant being disqualified.

Where an applicant has lost a certificate, ID or driver's license proof of application for a replacement must be attached and an affidavit explaining the loss must be attached.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome Applications that do not comply with all these instructions **will not be considered**.

Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 or hand-delivered to 145 Chief Albert Luthuli, Pietermaritzburg, 3201 for the attention of Mrs. Z Ndlela.