



treasury

Department:

Treasury

PROVINCE OF KWAZULU-NATAL

DEPUTY DIRECTOR: REVENUE AND DEBT MANAGEMENT (5 posts)

Salary: R733 257 P.A (All Inclusive Package)

(Ref No KZNPT 21/26)

PURPOSE: To manage the provisioning of technical support on revenue and debt management to delegated municipalities.

REQUIREMENTS: A 3 year NQF level 7 Degree in Commerce or Finance or Accounting. A minimum of three (3) years junior management experience in revenue and debt management within the public/municipal finance field. A valid driver's licence is necessary and applicants must be willing to travel and in the case of persons with disabilities who are unable to personally drive, proof of ability to meet work related travel commitments is required.

KEY RESPONSIBILITIES: Co-ordinate the provision of revenue management support initiatives provided to municipalities. Co-ordinate the provision of cash management support initiatives provided to municipalities. Co-ordinate the debt management support initiatives provided to municipalities. Co-ordinate the indigent households support initiatives provided to municipalities. Comply with the implementation of policies. Manage resources of the Sub-directorate.

COMPETENCIES, KNOWLEDGE & SKILLS: Knowledge of the Constitution Republic of the Republic of South Africa ; Planning frameworks relevant legislation; Public Service Regulation, 2016; MTEF and the budget process; Public Finance Management Act (PFMA); Treasury Regulations; Municipal Finance Management Act (MFMA); Public Finance Management Act (PFMA) and Treasury Regulations; Municipal Systems Act (and amendments); Municipal Structures Act; Municipal Property Rates Act; Public Service Regulatory Framework (PSRF); SCM Regulations; PFMA Regulations i.r.o. Supply Chain Management; Provincial Procurement Act and Regulations; Provincial Internal Audit Act; Generally Recognised Accounting Practice (GRAP) and any other applicable accounting standard used by local government; Public Service Act, 1994; Strategic plan framework; Annual Performance Plans; Employee Performance and Management System; National Development Plan; Service Delivery Framework; National and Provincial Practices Notes; Provincial Growth and Development Plan. **Skills:** Analytical; Financial Management; Leadership; Planning; Organisational; Management; Computer Literacy; Policy Analysis/Development; Interpersonal Relations; Presentation; Verbal Communication; Project Management Skills; Ability to initiate and support organizational transformation; Problem solving skills; Change Management skills; Advanced Communication skills; Creativity; Conflict Management skills; People Management; Negotiation skills; Stakeholder/relationship management.

Enquiries: Ms. K Mare (033) 897 4534

Closing date: 27 September 2021

Targeted: African Males and African Females and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Applicants with foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

The new Z83 application form for applying for employment became effective from the 1st of January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. The Z83 must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae.

Applicants are requested to provide Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and certified copies of ID and driver's license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. This information is requested to support the applicant's CV and therefore failure to provide these may lead to an applicant being disqualified.

Where an applicant has lost a certificate, ID or driver's license proof of application for a replacement must be attached and an affidavit explaining the loss must be attached.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome. Applications that do not comply with all these instructions **will not be considered**.

Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 or hand-delivered to 145 Chief Albert Luthuli, Pietermaritzburg, 3201 for the attention of Mrs. Z Ndlela.