



treasury

Department:
Treasury
PROVINCE OF KWAZULU-NATAL

Risk Management Specialist: Strategy and Organizational Design

Salary R726276 per annum
Ref No KZN PT17/9

PURPOSE OF THE POST: To ensure the effective, efficient and sound systems of risk management at the Provincial Departments and Public Entities (Clients).

REQUIREMENTS: A Bcom with Accounting, Auditing or Risk Management as majors or a B.Tech with Accounting and Internal Auditing as majors. Studying towards relevant post graduate degree or CIA/CCSA qualification and completed articles will be an added advantage. A valid driver's license is a necessity and in the case of persons with disabilities who are unable to personally drive, the ability to meet work related travel commitments. A minimum of 3 years junior management experience in a Risk Management/Internal Auditing environment.

COMPETENCIES, KNOWLEDGE & SKILLS: Detailed Knowledge of the Public Sector, local government and public/private entities systems and relevant legislation/statutes including the Constitution, PFMA and Treasury Regulations, PSRF (Public Service Regulatory Framework), Standards for the Professional Practice of Internal Auditing, Generally Recognized Accounting Principles, Generally Accepted Accounting Principles, MTEF budget compilation and analysis, Risk Management Framework, Risk Analysis, Risk Management Practices. Risk Management, problem solving, analytical thinking, good interpersonal relations, research and analysis, excellent report writing and general writing skills, project planning and management, change management, organizational development and dispute resolution, chairing of meetings, excellent verbal communication abilities, maintain high standard of honesty, objectivity, diligence and loyalty, due professional care, computer skills (MS Word, Excel PowerPoint, intranet and internet). Preferential Procurement Policy Framework Act (PPPFA). Basic accounting system, sound knowledge of Service Delivery Principles (Batho Pele). Knowledge of Provincial Treasury Practice Notes, Public Service Code of Conduct, Numeric and mathematical accuracy, Excellent communication skills written and oral, Strong organizational, analytical and problem solving skills, Strong Interpersonal Skills, Computer literacy, Good negotiation skills.

KEY PERFORMANCE AREAS: Conduct Risk Assessments on behalf of clients. Develop a comprehensive risk profile and recommend improvements on significant risk exposure for each client. Develop, implement, monitor and evaluate integrated risk management strategies. Facilitation of training on risk management to clients. Provide risk management advisory services as per relevant client's requests. Management of resources/Administration.

Enquiries: **Mr. TG Madlala (033) 897 4521**

Closing date: 03 March 2017

Preference: African Females, African Males and people with disabilities who meet the requirements.

Successful candidate will be subjected to security screening prior employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed

Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof together with their applications

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

Applications must be submitted on the prescribed application form, Z83, available from any Public Service Department and must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae. Applications that do not comply with these instructions will not be considered.

It is regretted that due to a large volume of applications, it is not possible for the department to acknowledge receipt of every application received and that only those that will participate in the final selection process (interviews) will be notified of the outcome.

Please note that it is important that applicants must attach to their comprehensive CVs, an originally certified Service record(s) for all relevant experience, originally certified copy of ID, proof of management experience (where it is a requirement), salary advice, academic record(s) for qualifications and a letter from the respective Human Resources for occupying acting positions and an originally certified copy of driver's licence. Applications that do not comply with these instructions will not be considered.

Also, please note that if you do not hear from us after 3 months of the closing date, please consider your application unsuccessful.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

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Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, Directorate: Human Resource Management and Development, P.O. Box 3613 PIETERMARITZBURG, 3201 for the attention of Ms S Ngema.

