treasury

Department:
Treasury
PROVINCE OF KWAZULU-NATAL

Internal Audit Specialist: IT Audits
All-inclusive package: R726 276 per annum
(Ref No KZN PT 17/21)

PURPOSE: To provide information technology audit services in the province in terms of legislative mandates.

REQUIREMENTS: A three year National Diploma in IT Auditing or a B.Com in Information systems or BSc Computer Science or an equivalent 3 year Degree in the related field. A minimum of three (3) years' experience in the IT auditing environment. A valid Driver's License is essential and in the case of people with disabilities who are unable to personally drive, proof of ability to meet work travel commitments has to be attached. CISA (Certified Information Systems Auditor) will be an added advantage.

KEY PERFORMANCE AREAS: Develop and revise project plans, methodologies, policies and procedure manuals for IT audits for the province based on the results of the provincial risk assessments. Implement IT audit projects, policies, methodologies and procedure manuals. Provide value adding recommendations to improve the provincial institutions performance and monitor and report on the implementation thereof. Develop and implement training, development and support programmes on areas of IT auditing and governance to provincial departments and public entities. Maintain relationships with client management and internal and external stakeholders. Prepare reports on IT audit activities to the relevant stakeholders.

COMPETENCIES, KNOWLEDGE AND SKILLS: Treasury Regulations, Public Finance Management Act (PFMA), Public Service Regulatory Framework (PSFR), Medium Term Expenditure Framework (MTEF), Standards for the Professional Practice of Internal Auditing, General Recognised Accounting Principles (GRAAP), Generally Accepted Accounting Principles (GAAP), IT Auditing Techniques, Enterprise Risk Management, IT Governance, SEKCHEK (Security checking system), Team Mate system, Information security, Application and operating systems control, Computer Assisted Auditing Techniques (CAAT) system, control objective for information and related Technology (COBIT), Information Technology Infrastructure Library (ITIL). Strategic planning, communication, facilitation, presentation, innovative, decisiveness, business process re-engineering, auditing and report writing, interpersonal relations, analytical and quantitative method, financial management, time management, project management, policy analysis and development, conflict management and computer literacy (MS Excel, MS Word, MS Office, Internet and intranet).

Enquiries: Ms. M Bhaw (033) 897 4429   **Closing date: 05 May 2017**

Preference: African Females, African Males and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment
The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed

Applicants with foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

Applications must be submitted on the prescribed application form, Z83, available from any Public Service Department and must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae. Applications that do not comply with these instructions will not be considered.

Applicants must provide original Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and originally certified copies of ID and drivers license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. Where an applicant has lost a certificate, ID or driver's licence proof of application for a replacement must be attached and an affidavit explaining the loss must be attached. Applications that do not comply with these instructions will not be considered.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volume of applications received, it is not possible for the Department to acknowledge receipt of every application received and that only those that participate in the final selection processes (interviews) are notified of the outcome
Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, Directorate: Human Resource Management and Development, P.O. Box 3613 PIETERMARITZBURG, 3201 for the attention of Ms. L Mthimunye