



# treasury

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Department:  
Treasury  
**PROVINCE OF KWAZULU-NATAL**

**Director: Financial Management: Accounting and Management Support Services**  
**KZNPT17/54**  
**Salary: R 948 174 all inclusive package**

**PURPOSE:** To manage financial management support services in terms of legislative mandates.

**REQUIREMENTS:** An NQF level 7 (3 Year Degree) in Financial Management/Accounting/Business Management. A minimum of 5 years middle management experience in a Financial Management/Accounting Environment.

**KEY RESPONSIBILITIES:** Manage financial accounting services. Manage financial management services. Ensure the provisioning of financial management support services. Ensure the provisioning of advice and guidance in terms of financial management, accounting and strategic management support services to internal and external clients. Ensure the development and implementation of Financial and Strategic Management Support Services policies, procedure manuals and best practices. Ensure the effective and efficient management of allocated resources.

**COMPETENCIES, KNOWLEDGE & SKILLS:** Knowledge of the Constitution of the Republic of South Africa. Public Service Act & Regulations and the Public Service Code of Conduct. Knowledge of Preferential Procurement Policy Framework Act (PPPFA). Basic Accounting System (BAS). Sound knowledge of Service Delivery Principles (Batho Pele). Public Finance Management Act (PFMA). Treasury Regulations, Employment Equity Act, Labour Relations Act and the Knowledge of Provincial Treasury Practice Notes. Advanced computer skills in Ms Office Suite. Numeric and mathematical accuracy. Analytical and accounting skills. Leadership, Management, Planning, Organizational, Strategic planning, Negotiating, Report writing, Presentation, Project planning and management, Change management, People management, Financial management and Problem solving skills.

Enquiries: Mr. IT Ndlovu (033) 897 4460

closing date: 15 December 2017

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**Candidates will be subjected to security screening prior employment.**

**The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed on CV.**

**Onus is on the applicant to obtain and submit their foreign qualifications verified with SAQA.**

**Non-South African citizens or permanent residency holders must submit a documentary proof together with their applications**

Preference: Females and persons with disabilities who meet the requirements

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such it is our intention to promote and uphold representativity in the Department in terms of race, gender and disability.

Applications must be submitted on the prescribed Application Form for Employment Z83 (which must be originally signed and dated) obtainable from any Public Service Department and it must be accompanied by a detailed CV and originally certified copies (not copies of certified copies) of required educational qualifications as stipulated in the advertisement and driver's license (where a driver's license is a requirement). Under no circumstances will faxed, e-mailed or late applications will be accepted. Therefore, the onus is on applicants to ensure that their applications are posted or hand-delivered timeously.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the

application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

The department reserves the right not to make an appointment.

It is regretted that due to the large volume of applications received, it is not possible for the Department to acknowledge receipt of every application received and that only those that participate in the final selection processes (interviews) are notified of the outcome

**Applicants must provide original Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and originally certified copies of ID and drivers license and a letter from the respective Human Resources for occupying acting positions.**

**Applicants, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, Directorate: Human Resource P.O. Box 3613, PIETERMARITZBURG, 3200 for the attention of Ms NI Mpulo**