



treasury

Department:  
Treasury  
PROVINCE OF KWAZULU-NATAL

**Contract Director: SCM Specialist Support (3 years)**  
**All-inclusive package: R 1 005 063 p.a**  
**(Ref No KZN PT 19/33)**

**PURPOSE:** To provide SCM specialised support services to provincial, municipal and public Institutions.

**REQUIREMENTS:** A three year NQF level 7 qualification in Law or Commerce. A minimum of five (5) years middle management experience within a Supply Chain Management environment. A valid drivers license and in the case of persons with disabilities who are unable to personally drive, the ability to meet work related travel commitments. Computer literacy.

**KEY PERFORMANCE AREAS:** Ensure that all procurement activities in the province are structured to ensure that they promote Operation Vula Objectives (vetting of specifications). Champion the implementation of KZN Targeted Procurement Commodities / Sectors which consist of 58 commodities (advice, guidelines and support on the application of the PPPFA on targeted procurement commodities/ sectors). Monitor, measure and report on Preferential Procurement achievements and lack thereof and put corrective measures in place where necessary (compilation of management report). Assist Provincial Organs of State in utilizing its buying power to set the agenda for Preferential Procurement in the Province. Ensure the effective and efficient management of resources

**COMPETENCIES, KNOWLEDGE AND SKILLS:** Public Finance Management Act, Municipality Finance Management Act, PPPFA and Regulations, National Treasury practice notes and guidelines, KZN Procurement Policy Framework. Treasury Regulations, Provincial Treasury policies, practice notes and guidelines. Commercial Law principal / procedures, Administrative Law and Operations, Public Service Regulatory Framework. BBBEE Act, BEE code of good practice, Project planning and management. Contracts and administration. Policy analysis and development. Planning and organizational skills. Analytical and problem solving skills. People management skills. Decision making skills. Presentation skills. Interpretation of contracts and legislation. Resource planning. Project Management. Presentation skills.

**Enquiries: Mr. S Moodley (033) 897 4559**

**closing date: 21 June 2019**

---

**Targeted: Females and people with disabilities who meet the requirements.**

***Successful candidates will be subjected to security screening prior to employment***

***The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.***

***Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof together with their applications.***

***The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.***

***Applications must be submitted on the prescribed application form, Z83, available from any Public Service Department and must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae. Applications that do not comply with these instructions will not be considered.***

***Applicants must provide original Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and originally certified copies of ID and driver's license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. Where an applicant has lost a certificate, ID or driver's licence proof of application for a replacement must be attached and an affidavit explaining the loss must be attached. Applications that do not comply with these instructions will not be considered.***

***The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.***

***It is regretted that due to the large volume of applications received, it is not possible for the Department to acknowledge receipt of every application received and that only those that participate in the final selection processes (interviews) are notified of the outcome***

***Applicants, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resource Management P.O. Box 3613, PIETERMARITZBURG, 3200 for the attention of Mrs Z. Ndlela.***