



KWAZULU-NATAL PROVINCE

TREASURY
REPUBLIC OF SOUTH AFRICA

Internal Audit Specialist: Performance Auditing

Salary: R 744 255 P.A.

(Ref No. KZNPT 22/15)

PURPOSE: To provide performance audit services in the province in line with legislative mandates.

REQUIREMENTS: A 3 year NQF Level 7 qualification with Accounting and Auditing/Internal Auditing as majors. Membership with Institute of Internal Auditors South Africa (IIA-SA). A minimum of 3-year junior management experience in an Internal Auditing environment. A valid driver's license.

KEY PERFORMANCE AREAS: Develop and revise project plans, methodologies, policies and procedure manuals for performance audits for the province based on the result of the provincial risk assessment. Implement performance audit projects, policies, methodologies and procedure manuals. Provide value adding recommendations to improve the provincial institutions performance and monitor and report on the implementation thereof. Develop and implement training, development and support programmes on areas of performance auditing and governance to provincial departments and public entities. Maintain relationship with client management and internal and external stakeholders. Prepare reports on performance audit activities to the relevant stakeholders.

COMPETENCIES, KNOWLEDGE AND SKILLS: Detailed knowledge of public sector, local government and public/private entities systems and relevant legislation/statutes, including: Constitution. PFMA and Treasury Regulations. PSRF (Public Service Regulatory Framework). Standards for the Professional Practice of Internal Auditing. General Recognised Accounting Principles. Generally Accepted Accounting Principles. MTEF budget compilation and analysis. Performance auditing techniques. Enterprise Risk Management. Team mate Audit system. Verbal and written communication abilities. Problem-solving. Analytical and numeracy. Auditing and report writing. Quantitative method tools. Good interpersonal relations. Research. Report writing. Project planning and management. Change management. Time management. Policy analysis and development. Statistical and quantitative analysis. Financial Management. People Management. Strategic planning. Chairing of meetings. Computer skills: Spreadsheets (MS Excel), word processing (MS Word), power point (MS Office), internet and intranet.

Enquiries: Mr. K Lamola (033) 897 4258

closing date: 10 June 2022

Targeted: African females, African males and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Applicants with foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

The new Z83 application form for applying for employment became effective from the 1st of January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. The Z83 must be accompanied by copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae.

Applicants are requested to provide Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and copies of ID and driver's license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. This information is requested to support the applicant's CV and therefore failure to provide these may lead to an applicant being disqualified.

Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from human resources.

Where an applicant has lost a certificate, ID or driver's licence proof of application for a replacement must be attached and an affidavit explaining the loss must be attached. Applicants who apply via email will be requested to submit their original documents and originally certified documents before the interview.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome

Applications. Quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 or hand-delivered to 145 Chief Albert Luthuli, Pietermaritzburg, 3201 for the attention of Ms. S Ngema.