



KWAZULU-NATAL PROVINCE

TREASURY
REPUBLIC OF SOUTH AFRICA

Director: Condonation of Irregular Expenditure (One year contract)

Salary: R1 073 187 (All Inclusive package) P.A.
(Ref No. KZNPT22/27)

PURPOSE: To ensure the effective and efficient management of condonation of irregular expenditure of departments and public entities in accordance with legislative mandates.

REQUIREMENTS: A 3 year NQF level 7 qualification in Financial Management or Supply Chain Management. SMS Pre-Entry certificate as endorsed by the National School of Governance. A minimum of 5 years' middle management experience in Financial Management or Supply Chain Management. A valid driver's license.

KEY PERFORMANCE AREAS: Facilitate the development and maintenance of policies, strategies and procedures for condonation of irregular expenditure. Facilitate implementation of processes and internal controls to identify, investigate and condone irregular expenditure. Provide consultative support and liaison services to stakeholders in the identification, investigation and condonation of irregular expenditure. Oversee the condonation of irregular expenditure process in accordance with the Irregular Expenditure Framework, issued in accordance with National Treasury Instruction No. 2 of 2019/2020. Facilitate the capacitation of officials on the condonation of irregular expenditure. Manage the resources of the directorate.

COMPETENCIES, KNOWLEDGE AND SKILLS: Public Finance Management Act and Treasury Regulations. Constitution of the Republic of South Africa. Public Service Act, 1994. PSRF (Public Service Regulations Framework). National Treasury Instruction Notes and guidelines. National and Provincial Treasury policies, practice notes and guidelines. MTEF. Planning Frameworks relevant legislation and plans. Strategic Plan. Annual Performance Plan. Monitoring and Evaluation. National Treasury Strategic Planning. National Development Plan. Service Delivery Framework. Provincial Growth and Development Plan. Knowledge of Accounting Frameworks. SCM Practices and Procedures. Financial Systems. Advanced MS Office Applications. Computer literacy. Strategic Planning and Management. Innovative thinking. Analytical. Decisiveness. Reporting. Problem Solving. Inter-personal relations. Risk Management. Human Resource Management. Financial Management. Analytical and quantitative method tools. Project Management. Research. Policy Development. Conflict Management.

Enquiries: Ms A Singh 033-897 4549

Closing date 19 August 2022

Targeted: Females and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Applicants with foreign qualifications must attach an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders must submit a documentary proof.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

The new Z83 application form must be used from the 1st of January 2021 and can be downloaded at www.dpsa.gov.za/vacancies.

The Z83 must be accompanied by certified copies of qualifications (including senior certificate) and comprehensive Curriculum Vitae.

Applicants are requested to provide Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and certified copies of ID and driver's license, academic record for all qualifications and a letter from the respective Human Resources for occupying acting positions. This information is requested to support the applicant's CV.

Where an applicant has lost a certificate, ID or driver's licence proof of application for a replacement must be attached and an affidavit explaining the loss must be attached.

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome.

Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 or hand-delivered to 145 Chief Albert Luthuli, Pietermaritzburg, 3201 for the attention of Mr. M Mabaso.

