



KWAZULU-NATAL PROVINCE

TREASURY
REPUBLIC OF SOUTH AFRICA

Risk Management Specialist: Project Management and IT **Salary: R11 560 PA** **(Ref No. KZNPT 23/26)**

PURPOSE: To provide efficient and effective of project management and IT services in Provincial Department, Municipalities and Public Entities.

REQUIREMENTS: A Recognized NQF level 7 Bachelor's Degree or higher qualification in IT, Information Systems or Computer Science or IT Auditing or related field. A minimum of 3 years' junior management experience in an IT project and Risk Management/Internal Auditing environment.

KEY PERFORMANCE AREAS: Conduct IT Risk Assessment on behalf of the client. Develop a comprehensive risk profile and recommend improvement on significant risk exposure for each client. Develop, implement, monitor and evaluate integrated risk management strategies. Facilitation of training on risk management to clients. Provide risk management advisory services as per the requests by relevant client. Management of resources/Administration.

COMPETENCIES, KNOWLEDGE AND SKILLS: Internal Controls, PFMA and accompanying Treasury Regulations. PSRF (Public Service Regulatory Framework). Public Service regulatory framework. Risk management. Management processes (specifically financial, procurement and human resources) in the Public Service or Private Sector. Operating and reporting procedures and work environment in the Public Service. Human Resource Management. Financial Management. Risk Management Strategies. Project management. SDLC and Information System Analysis and design Methodologies. COBIT. ITIL. Minimum Interoperability Standards (MIOS). Minimum Information Security Standards (MISS). ISACA Guidelines. IIA Standards and Guidelines. Communication. Proven specialized IT risk and IT project management experience at management level. Ability to identify policy issues and interpret departmental policies. Analytical development and research skills. Business sense. Organizational relationships. Report writing. IT Risk and Project Management Methodologies. Analytical and quantitative method tools. Financial management. Presentation. Application and interpretation of legislation. Project management. Research / Policy development. Time management. Time management. Time management. Management principle. Interpersonal relations.

Enquiries: Mr. K Malapane (033) 897 4417

Closing Date: 9 June 2023

Targeted: African Females, African Males and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Shortlisted applicants with foreign qualifications will be requested to submit an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders will be requested to submit documentary proof if shortlisted.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

The new Z83 application form must be used for applying for employment, it became effective from the 1st of January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. The Z83 must be accompanied by a comprehensive Curriculum Vitae. **Only shortlisted applicants will be contacted and requested to submit their supporting documents.**

Under no circumstances will faxed, emailed and late applications be accepted. The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome

Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 or hand-delivered to 145 Chief Albert Luthuli, Pietermaritzburg, 3201 for the attention of Ms. S Dumisa.