



KWAZULU-NATAL PROVINCE

TREASURY
REPUBLIC OF SOUTH AFRICA

P.O. Box 3613, PIETERMARITZBURG, 3200
Treasury House, 145 Chief Albert Luthuli Street, Pietermaritzburg, 3201
Tel: 033 897 4372
Enquiries: Ms T. Suleman

INVITATION TO ALL KZN STUDENTS FROM TVET COLLEGE OF KWAZULU-NATAL FOR IN-SERVICE TRAINING PROGRAMME (Targeting mainly Students with Disabilities)

KwaZulu-Natal Provincial Treasury is committed to assisting KZN students from TVET Colleges to gain practical experience in the fields of Financial Management, Office Administration or Management Assistant, Business Management and Public Relations.

This program will include a work-based structured approach to experiential learning related to an occupation with an aim to acquire competencies in the abovementioned fields.

In terms of the Department's Employment Equity Plan, a greater percentage of students with disability will be taken onto the programme; and whom are therefore encouraged to apply.

WHO IS ELIGIBLE TO APPLY?

- Applicants must not have participated in any in-service training programme previously, (subject to verification).
- Prepared to relocate to Pietermaritzburg at own cost.
- Must be computer literate.
- Prepared to undergo a selection process
- Applicant must be in possession of N4, N5 and N6 certificate in the following fields: Financial Management, Office Administration or Management Assistant and Public Relations.
- KZN Students from TVET Colleges between the age of 18 and 35 years. (Permanent residency and academic institution must be in KZN).

DURATION

Maximum of 18 months, applicants will be required to enter into a contract with the Department. The program will run from 1st of November 2023 till 30th of April 2025.

HOW TO APPLY

- Applicants must submit a detailed CV including contact telephone numbers, physical and postal address, certified copies of ID, certificate(s), statement of results.
- Applications must have a formal letter from the institution indicating a need for the learner to undergo experiential training.
- A copy of the learner logbook should be attached to the application.
- Applications must be marked for the attention of Ms CP. Sibisi, The Head of Department, KwaZulu-Natal, Provincial Treasury, Directorate: Human Resource Management and Development, PO Box 3613, Pietermaritzburg, 3200 / hand delivered, 145 Chief Albert Luthuli Street, Treasury House.

Enquiries can be directed to Ms. T. Suleman at (033) 897 4372.

Closing date for the submission of applications: 22 September 2023.

No faxed, e-mailed or late applications will be accepted.

