



KWAZULU-NATAL PROVINCE

TREASURY
REPUBLIC OF SOUTH AFRICA

Provincial Budget Analyst (02 posts)
Salary: R 849 702 All-inclusive package
(Ref No. KZNPT 24/52)

PURPOSE: To provide Provincial Budget support services to departments in terms of the financial management reforms required by the Public Finance Management Act.

REQUIREMENTS: A 3-year NQF level 7 qualification in Economics, Public Finance. A minimum of 3 years' experience in public finance field (financial management, revenue and expenditure management and budgeting systems). A valid driver's license and in the case of persons with disabilities who are unable to personally drive, the ability to meet work related travel commitments.

KEY PERFORMANCE AREAS: Analyze expenditure trends against budget (In-year monitoring) and/or compile and submit the following. Prepare the Adjustments Estimate chapter for relevant department (s). Contribute towards the Budget process by undertaking the following. Contribute towards the preparation of the Main Budget by the following. Monitor and assess compliance to PFMA.

COMPETENCIES, KNOWLEDGE AND SKILLS: A knowledge of applicable national and provincial policies and legislation is required, including: - Public Finance Management Act and Treasury Regulations. Division of Revenue Act. Provincial Exchequer Act. Public Service Regulatory Framework. Public Finance Management – Best practices. National Treasury Guideline documents. South Africa's fiscal and monetary policy. Provincial policy priorities. Performance budgeting – best practices and guidelines. Vulindlela. Budget formulation. Basic Accounting System (BAS) and Standard Chart of Accounts (SCOA). In-Year-Monitoring (IYM). Legislation applicable to allocated departments. Political and socio-economic environment surrounding allocated departments. Problem-solving, analytical and numeracy skills. Verbal communication and presentation skills. Good interpersonal relations. Computer skills: Spreadsheets (MS Excel), word processing (MS Word). Research and analysis. Report writing and general writing skills. Monitoring and forecasting. Project management. Budgeting and budgeting systems. Performance budgeting and strategic planning. Change management. Organizational skill. Interpersonal skill. Decision making.

Enquiries: Ms T Stielau (033) 897 4308

Closing date: 21 September 2024

Targeted: African Females, African Males and people with disabilities who meet the requirements.

Successful candidates will be subjected to security screening prior to employment

The department will conduct reference checks with the HR of current and/or previous employer(s) apart from the referees listed.

Shortlisted applicants with foreign qualifications will be requested to submit an evaluation certificate from the South African Qualification Authority (SAQA). Non-South African citizens who are permanent residency holders will be requested to submit documentary proof if shortlisted.

The KwaZulu-Natal Provincial Treasury is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

The new Z83 application form for applying for employment became effective from the 1st of January 2021 and can be downloaded at www.dpsa.gov.za-vacancies. The Z83 must be accompanied by a comprehensive Curriculum Vitae. ONLY Shortlisted candidates will be requested to submit the supporting documents (certified copies of qualifications, driver's license etc.)

The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful.

It is regretted that due to the large volumes of applications received, it is not possible for the Department to acknowledge receipt of same and that only those applicants that participate in the final selection processes (interviews) are notified of the outcome.

Regrettably, due to excessive budget cuts, the department is not in a position to meet any travel and subsistence costs relating to recruitment processes, or relocation and resettlement costs for successful candidates.

Applications, quoting the correct reference number must be forwarded to: The Head of Department, Provincial Treasury, and Directorate: Human Resources, P.O. Box 3613 PIETERMARITZBURG, 3201 or hand-delivered to 145 Chief Albert Luthuli, Pietermaritzburg, 3201 for the attention of Ms. N Cele. Applications can also be submitted via the e-services system, please assess this site (eservices.gov.za).